

PUBLIC MEETING
December 13, 2023 – 1:00 p.m.

Board Members Present:

Thomas G. Youngblood, Vice Chair
Marcia J. Yohe, Treasurer
Christopher D. Ferry - Solicitor

Housing Authority Staff:

Vanessa L. Rockovich - Executive Director
Tommi Jo Davenport - Property Manager
Tammy L. Brown - Administrative Assistant/Property Manager

Public attendees:

Kathleen A. Dunlap - Holland Towers Resident
Marion Sherwood - Allegheny College
Wayne P. Shannon - Holland Towers Resident
Christine A. Pelc - Holland Towers Resident
Jacqueline A. Commins - Holland Towers Resident
Donna L. Fluty - Holland Towers Resident
Diann Bolharsky - Family Services Counselor
Mark McGinty
Cena Kneubehl - Morgan Village Resident
Joseph Thompkins - Allegheny College Assistant Professor

Ms. Rockovich stated that the only policy that the housing authority is focusing on in the upcoming year is the creation of a Pest Management Plan. The policy will set detailed procedures for the treatment of infestation. It will include sample letters notifying tenants of scheduled treatments procedures as well as what they are permitted to do during their treatment. The policy will establish disciplinary actions for tenants who do not follow procedures.

Ms. Rockovich reviewed the five-year Capital Fund Grant Program Budget. She stated that it is a rolling budget as when the Housing Authority gets funds from HUD for our approved budget request, the procedure is to drop the first year from the budget and add the fifth year and to populate the grant funds across the entire five years. Ms. Rockovich discussed the recently approved \$3 million grant to be used to replace the gas ranges with electric ranges including any necessary electrical upgrades. She stated that new line items must be presented as part of the public meeting to be added to the five-year grant budget. Ms. Rockovich briefly reviewed the line items in the five-year grant budget and stated that it will be posted on the housing authority's webpage. The attendees offered some suggestions for the budget. Although the verbal recommendations were noted, Ms. Rockovich requested that any recommendations be put in writing prior to January 13, 2024.

Ms. Rockovich briefly discussed the Holland Towers Apartment Renovations Project. She stated that due to the bids coming in over budget in August 2023, the architect is in the process of making changes to assure that the maximum apartments will be able to be renovated in this phase. Ms. Rockovich reported that she will schedule a meeting specifically for the Holland Towers tenants when the plans have been finalized.

Ms. Rockovich concluded the meeting stating that the minutes of the meeting will be included with the January 2024 billing statements and will be posted on the housing authority's webpage. She also made the attendees aware that the board agendas and minutes are posted on the housing authority's and the City of Meadville's webpages.